

## **INTERNATIONAL TOURS INFORMATION – USA RUGBY**

All foreign players and referees entering the USA must complete the attached “Individual Inbound Form” in order to be eligible to play/work in the USA. See <https://usa.rugby/tours>

\*Forms must be submitted at least four weeks before departure date. Send to USA Rugby [tours@usarugby.org](mailto:tours@usarugby.org) and [sanctions@usarugby.org](mailto:sanctions@usarugby.org) as well as Howard Kent [la7srugbyinvitational@gmail.com](mailto:la7srugbyinvitational@gmail.com)

### **Applying for Approval to Play Internationally**

When clubs and players plan to play rugby in another country, it is mandatory that they receive "approval" from their governing rugby union. The union researches the applicant’s background and determines the applicant’s "standing" (registration, behavior, contractual obligations, etc.).

The applicant’s standing will determine whether approval is granted or denied. Once an applicant’s standing is determined, a letter is sent to the applicant, and the foreign union involved.

Receiving approval to play in a foreign union is mandatory worldwide; it is up to the visiting club or player to obtain approval from their national union.

Please note that international tour applications must be submitted at least four weeks prior to the date of departure. Please plan accordingly.

See attached

USA Rugby Permission to Tour application-Club application

USA Rugby Entry Procedures for International players

Individual Player In-Bound Form

LA7s Rugby Invitational & USA Rugby Participation Waiver



## Permission to Tour - Club INBOUND

*\*Please type or print*

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Full Name of Club or Organization

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National and Provincial Union

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Club Contact Name Email

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Address

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Phone Fax

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Cities of Destination

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Arrival Date *(Please use dd/mm/yyyy)* Return Date *(Please use dd/mm/yyyy)*

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Touring Party # of Players # of Officials/Coaches # of Other \_\_\_\_\_

*\*Please include complete roster of touring party*

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(Team/Tournament) (City) (State)

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(Team/Tournament) (City) (State)

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(Team/Tournament) (City) (State)

**Declaration of the Club** *(To be signed by Club Official)*

I, \_\_\_\_\_ of \_\_\_\_\_

Full Printed Name of Club Contact Club Name

*declare that the information I have provided is correct. There are currently no players on our club under suspension of any nature. On behalf of my entire touring party, I promise that we will at all times conduct ourselves in a manner that is appropriate and becoming of a touring team. I understand that either USA Rugby or our national union can and will take disciplinary action against us for any events, either on the field or off, that may warrant such disciplinary act.*

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Signature Date

<p><b>USA Rugby Football Union Approval</b></p> <p>For and on behalf of USA Rugby, I approve this application</p> <hr/> <p>Name</p> <hr/> <p>Signature <span style="float: right;">Date</span></p>	
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**\*Please include a complete roster and itinerary of the traveling party.\***  
 For Union Approval, please forward to, USA Rugby, 2500 Arapahoe Ave, Suite 200, Boulder, CO, 80302  
 Tel: +1 303.539.0300 Fax: +1 303.539.0311

**Applications may take up to 3 weeks for processing.**

# USA Rugby Entry Procedures for International players

## USA Rugby Requirements

Per IRB Regulation 16, all Rugby tours need a permission letter from their Home Union and the Union they are visiting. Please visit your National Union's website to find their tour paperwork procedures. All completed tour paperwork may be submitted to USA Rugby to [tours@usarugby.org](mailto:tours@usarugby.org) and [sanctions@usarugby.org](mailto:sanctions@usarugby.org).

## US Requirements for Entry

Visa needed is B-2 : Pleasure, Tourism, Medical Treatment - Visitor Visas – Base fee is \$140

[http://travel.state.gov/visa/temp/types/types\\_1265.html](http://travel.state.gov/visa/temp/types/types_1265.html)

Wait Times to get a Visa processed may be found here: [Wait Times](#)

Canada and Japan may use the Electronic System for Travel Authorization instead:

[http://www.cbp.gov/xp/cgov/travel/id\\_visa/esta/](http://www.cbp.gov/xp/cgov/travel/id_visa/esta/)

Travelers coming to the U.S. for tourism or business for 90 days or less from qualified countries may be eligible to visit the U.S. without a visa if they meet the visa waiver program requirements. Select [Visa Waiver Program](#) to learn more, and find out if you meet the visa waiver requirements.

Currently, 35 countries participate in the Visa Waiver Program, as shown below:

### Visa Waiver Program - Participating Countries

Andorra	Hungary	New Zealand
Australia	Iceland	Norway
Austria	Ireland	Portugal
Belgium	Italy	San Marino
Brunei	Japan	Singapore
Czech Republic	Latvia	Slovakia
Denmark	Liechtenstein	Slovenia
Estonia	Lithuania	South Korea
Finland	Luxembourg	Spain
France	Malta	Sweden

Germany	Monaco	Switzerland
Greece	the Netherlands	United Kingdom

### When you are en route by air and sea

Airline or ship representatives will give you a white Form I-94 (if you are a visa holder) or green Form I-94W (if you are a Visa Waiver Program traveler) to fill out before you arrive in the United States. Land border travelers will receive their Form I-94 upon arrival at a port of entry.

### When you arrive in the United States

#### By air and sea:

A Customs and Border Protection officer will guide you through the inspection process. Have your travel documents ready, such as your passport and Form I-94 or Form I-94W.

The officer will review your travel documents and ask you questions, such as why you are visiting and how long you will stay.

The officer will scan your fingerprints and take your photograph with a digital camera.

The officer will tell you when you have completed the process.

#### By land:

You will experience US-VISIT biometric procedures, as described above, at the port's secondary inspection area.

- **Mexican citizens:** (*PDF, 1 page – 703 KB*) Learn more about biometric entry procedures at the U.S.-Mexico border.
- **Canadian citizens:** (*PDF, 1 page – 251 KB*) Learn more about biometric entry procedures at the U.S.-Canada border.

### When departing

When you leave the country, you should return your Form I-94 or Form I-94W to an airline or ship representative. By returning your form, you have completed the U.S. exit process.

On July 2, 2009, the Department completed a test of biometric exit procedures at Hartsfield-Jackson Atlanta International Airport and Detroit Metropolitan Wayne County Airport. At this time, you are no longer required to provide biometrics when you depart the United States from either of these two airports. You are required to follow the existing departure process by submitting your Form I-94 or I-94W to an airline or ship representative.

At a date to be announced in the future, all travelers who provide biometrics when entering the United States will be required to provide biometrics when departing the United States. [Learn more](#)

## Health & Medical

Medical facilities can be found in all hospitals as well as urgent care clinics. Hospitals emergency rooms and urgent care clinics do not require appointments, though in non-life threatening situations, it may be helpful to call ahead. Health care quality in the US is exceptional, but because it is a private sector industry, it can be very expensive if accessed directly without an individual or employer based insurance plan.. Purchase of traveler's health insurance is highly recommended **prior** to travel to the U.S. in case of an emergency. Prescription medication should be brought from home and carried in its original, labeled container.

Traveler's Insurance may be purchased (not affiliated with USA Rugby):

<http://www.buyinternationaltravel.com/corp/img/>

<http://www.travelguard.com>

<http://www.hthtravelinsurance.com/>

<http://www.imglobal.com/index.aspx>

## Customs

Each country has specific things allowed and not allowed.

For a general overview, please go here:

[http://www.cbp.gov/xp/cgov/travel/id\\_visa/](http://www.cbp.gov/xp/cgov/travel/id_visa/)

For tips on clearing Customs and Border Patrol, please look here:

<http://www.cbp.gov/xp/cgov/travel/clearing/>

## Medication/Drugs

The Federal Food, Drug, and Cosmetic Act (the Act) prohibits persons from importing into the United States any prescription drug that has not been approved for sale by the United States Food and Drug Administration (FDA), or which is adulterated or misbranded within the meaning of the Act. Moreover, in those instances where a United States manufacturer makes an FDA-approved prescription drug and sends it abroad, the Act also prohibits any person other than the original manufacturer from importing the drug back into the United States. **Thus, in virtually all instances, individual citizens are prohibited from importing prescription drugs into the United States.**

### **FDA Enforcement Policy Regarding the Personal Importation of Violative Drugs**

The FDA has developed guidance entitled “Coverage of Personal Importations” which sets forth the FDA enforcement priorities with respect to the personal importation of unapproved new drugs by individuals for their personal use. Under this guidance, as an exercise of enforcement discretion, FDA may allow an individual entering the United States to import a three month supply of an unapproved drug if all of the following conditions are met:

1. The intended use of the drug is for a serious condition for which effective treatment may not be available domestically;
2. The drug will not be distributed commercially by the importer;
3. The product is considered not to represent an unreasonable risk;
4. The individual seeking to import the product affirms in writing that the drug is for the patient’s own use and provides the name and address of the doctor licensed in the United States responsible for his or her treatment with the product, or provides evidence that the product is for the continuation of a treatment begun in a foreign country.

The FDA is responsible for pharmaceutical admissibility determinations. If you have any questions as to whether a specific pharmaceutical may be imported into the United States, please contact the FDA, Division of Import Operations and Policy, at **(301) 796-0356**.

If you have any questions regarding the importation of a controlled substance into the United States, please contact the Drug Enforcement Administration, Office of Diversion Control, International Drug Unit, at **(202) 305-8800**.

### **Certain Professional Equipment, Sports Goods, and Goods for Display**

A person can temporarily import duty-free: professional equipment (tools of the trade), equipment for the press or for sound or television broadcasting, cinematographic equipment, goods for sports purposes, and goods for display or demonstration. As a condition of duty-free entry, a NAFTA country may require that these goods:

- not be sold or leased while in its territory;
- be accompanied by a bond if they are not originating goods as defined in Chapter 4 of the NAFTA;
- only remain in the importing country until the departure of the person or within a reasonable time established by each country;
- be capable of identification when exported;
- be imported in no greater quantity than is reasonable for its intended use;
- be imported by a national or resident of another NAFTA country that seeks temporary entry;
- be used solely by or under the personal supervision of the person importing the good in the exercise of the business activity, trade or profession.

**INDIVIDUAL PLAYER INBOUND FORM**  
**WORLD RUGBY INTERNATIONAL \*CLEARANCE\***

1 Name of Player \_\_\_\_\_  
(Surname) (Forenames)

Address of the Player \_\_\_\_\_  
Street Address  
\_\_\_\_\_  
Apartment or Unit # (if applicable)  
\_\_\_\_\_  
City, Country, Postal Code

2 Name of Provincial Union and Club with which the Player is Registered currently  
\_\_\_\_\_

3 Name of National Union with which Player is affiliated \_\_\_\_\_ (“Current Union”)

4 Name of Union for which the Player is eligible to play in International Matches  
\_\_\_\_\_

5 Highest level at which the Player has played whilst Registered in Current Union  
\_\_\_\_\_  
e.g. International, Provincial Representative (state level); Club or other Rugby playing organisations (state level)

6 Union within which the Player proposed to Register and play (“New Union”)  
\_\_\_\_\_  
Club (if known) \_\_\_\_\_

7 If the Player is a Contract Player, the date on which their written agreement within their Current Union came / will come to an end  
\_\_\_\_\_  
(A copy of the Player’s current / most recent contract must be attached to this Clearance).

8 In the preceding 12 months the Player has obtained the following period of rest:  
[ ] weeks and [ ] days – rest from any Match(es) and/or team training  
[ ] weeks and [ ] days – rest from any Match participation (excluding periods of injury)

9 The date of the Player’s last Match was: \_\_\_\_\_  
(Date) (Teams)

.....  
Applicant’s Signature Date

**DECLARATION OF CURRENT UNION**

1. The information set out above is true and correct in every respect.
2. The Player is not currently under suspension on disciplinary grounds (which, for the avoidance of doubt, shall include any Doping Offence) for a period of more than five weeks. The New Union has agreed that any current suspension of the Player shall apply to matches played under its jurisdiction.
3. If the Player is a Contract Player, the Player has no outstanding obligations under the terms of his written agreement with his Union, Rugby Body or Club.

Signed by ..... (Print Name) .....

An authorised signatory on behalf of ..... (**Territorial Union**)

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Signed by ..... (Print Name) .....

An authorised signatory on behalf of

Dated.....

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Acknowledged and agreed by

..... (Print Name).....

An authorised signatory on behalf of

..... (**Name of New Union**) Dated.....

Acknowledged and agreed by

..... (Print Name).....

An authorised signatory on behalf of

..... (Name of Union for whom the Player is eligible to play in International Matches (if different from Current or New Union)). Dated.....

*\*Regardless of the signature and dating of this Clearance, this Clearance shall only become effective when:*  
*i) the New Union has received an original version (or a facsimile copy of the original version) of the Clearance;*  
*ii) the Player's written agreement with his Current Union has expired or been terminated; and*  
*iii) the Player's Registration within his Current Union has been cancelled.*

Capitalised terms used in this Clearance shall have the meaning given to them in World Rugby Regulations Relating to the Game (as amended from time to time).